



**POWER FINANCE CORPORATION LIMITED**  
(A Government of India Undertaking)  
'Urjanidhi' 1 Barakhamba Lane,  
New Delhi-110 001.  
Website: [www.pfcindia.com](http://www.pfcindia.com)

**Advertisement No: 03/2015**

Power Finance Corporation Ltd. (PFC), a Navratna Company providing financial assistance to the various entities in the power sector has consistently been rated as 'Excellent' by the Government of India in the achievement of its MOU targets.

Having cumulative sanctions of Rs. 4.91 lakh crores (approx.) and disbursement of Rs 3.46 lakh crores (approx.) upto 31<sup>st</sup> March, 2015; PFC is geared up to meet the challenges faced by the Power Sector. In order to augment manpower resources, PFC is looking for a dynamic, committed and self-motivated professional for its CSR unit:

S.No	Position	Scale of pay	Total vacancies	Reservation	Qualification	Experience & Age Limit
1.	Assistant Manager	Rs. 29100-3%-54500 (on IDA pay pattern)	01	OBC (NCL) – 01*	<p>B.Tech./ B.E. (Electrical/ Electronics/ Instrumentation &amp; Control/ Electronics &amp; Communication/ Electronics &amp; Telecommunication/ Mechanical/ Manufacturing/ Industrial/ Production/ Power/ Energy or any combination of these specializations)– with minimum 60% marks</p> <p><b>OR</b></p> <p>MSW (master's degree in social work)</p> <p><b>OR</b></p> <p>MBA(HR)/ MHROD/ PGDHRM or PGP/ PGDM/ PGDBM/ PGDBA with specialization in HR</p> <p>(Minimum 60% marks in both Graduation and Post- Graduation)</p>	<p>Minimum 5 years post qualification experience in the implementation of CSR initiatives.</p> <p>The candidate should have knowledge and exposure in the areas of conceiving and executing social development projects or project management in a large public or private sector organization. Candidate should have experience in baseline survey/ impact assessment/ social &amp; demographic study or should have research experience in an important CSR segment.</p> <p>The candidate should have worked for minimum 2 years in the scale of Rs 24900-3%-50500 under IDA pattern or equivalent</p> <p>Maximum age limit: 33 years</p>

NOTE:

1. Candidates working in private sector should have worked for minimum 2 years at minimum CTC of Rs. 73,500/- per month for applying to the post of Assistant Manager.

2. A written test/ computer-based test may be conducted in case the number of candidates is large. The test will comprise of questions on the knowledge about power sector, general awareness and aptitude test (reading comprehension, verbal/ non-verbal reasoning, numerical ability/ quantitative aptitude, data interpretation, etc.).

### **Compensation package**

The company offers compensation package which includes Basic pay and DA (on IDA pay pattern) with benefits such as leased accommodation, conveyance reimbursement, medical facilities, group insurance, CPF, Gratuity and other fringe benefits. Performance Related Pay (PRP) will be payable as per norms.

Designation	Fixed Emoluments		Other Benefits
	at Minimum of Basic Salary (Minimum Basic Pay+ DA+ HRA+ 49.9% of Perks & Allowances)	at Maximum of Basic Salary (Maximum Basic Pay+ DA+ HRA+ 49.9% of Perks & Allowances)	
Assistant Manager	Rs . 80,000/- approx.	Rs . 1,50,000/- approx.	Lease in Lieu of HRA, Monthly Conveyance Reimbursement, Uniform Reimbursement, Medical Reimbursement, Performance Related Pay (PRP), Superannuation benefits @ 30%

### **Suitability of post for PwD candidates**

Appointment to PWDs shall be admissible in accordance with DoPT O.M. No. 36012/24/2009-Estt(Res) dated 03.12.2013. Disabilities identified for the above post are as follows:-

DISCIPLINE	TYPE OF DISABILITY	LEGEND
CSR	SUITABLE FOR OL, OA, HH, LV	OL = one leg, OA=one arm, HH = hearing handicapped, LV= low vision

### **RELAXATIONS/ CONCESSIONS:**

- \*All criteria mentioned above are for general candidates, however, relaxation of age, experience, percentage of marks in qualification, etc. as per Govt. guidelines shall be applicable for the posts reserved for SC/ST/OBC/PwD and Ex-Servicemen candidates.
- The reserved category candidates are required to submit the caste/ category certificate in prescribed format of Government of India, issued by the Competent Authority, in support of their claim. In addition, the OBC-NCL (OBC-Non Creamy layer) candidates will be required to submit a valid caste certificate in the revised format applicable for the purpose of reservation in appointment to posts under Government of India/Central Government Public Sector Undertaking as contained in DoPT OM No 36036/2/2013-Esstt(Res.) dated May 30, 2014 from a Competent Authority. The revised format can also be downloaded from our website [www.pfcindia.com](http://www.pfcindia.com) (career page). Further, the OBC-NCL candidates will have to submit an undertaking at the time of Personal Interview, if called for, indicating that they belong to OBC-Non Creamy Layer.
- The OBC candidates who belong to “Creamy Layer” are not entitled for concession admissible to OBC-NCL candidates and such candidates will have to indicate their category as Unreserved (UR).

- If the SC/ST/OBC/PwD certificate has been issued in a language other than English/Hindi, then the candidates will be required to submit a self certified translated copy of the same in either English or Hindi.
- Maximum age limit is relaxable by 5 years for SC & ST category, 3 years for OBC-NCL category, 10 years for 'PwD from UR category', 13 years for 'PwD from OBC-NCL category' and 15 years for 'PwD from SC/ST category', as applicable.
- Maximum age limit is relaxable by 5 years for candidates domiciled in Jammu & Kashmir between 01.01.1980 and 31.12.1989.
- Age relaxation by 5 years for Ex-servicemen & Commissioned Officers (including ECOs/ SSCOs) subject to rendering minimum 5 years military service and fulfillment of other conditions prescribed by Govt. of India.
- Relaxed standards in minimum percentage of marks in qualification for SC, ST & PwD candidates is pass grade.
- Relaxed standards in minimum post qualification experience for SC, ST & PwD candidates, for the vacancies reserved for them, is (a) A maximum of one year if prescribed experience is 3-5 years (b) A maximum of two years if prescribed experience is 6-10 years

### **General Conditions**

1. **All qualifications should be full time and from Universities/Institutions recognized and approved in India by AICTE/ UGC / appropriate statutory authority.**
2. Candidate belonging to Government/Semi-Government organization/PSUs shall normally send their application through proper channel. However, in the event of difficulty, they may send the application directly and they will have to produce relieving order from their organization in the event of their selection.
3. Incomplete applications or applications received late will be summarily rejected.
4. All Computations of age/minimum experience requirement/qualification shall be done w.r.t. **November 9, 2015**. The date of declaration of result/issuance of mark sheet shall be deemed to be the date of acquiring the qualification and there shall be no relaxation on this account. Post qualification executive experience on a post/level shall be counted only from the date of assumption of charge.
5. The mere fact that a candidate has submitted the application against the advertisement and apparently fulfilling criteria as prescribed in the advertisement would not bestow on him/her the right to be called for interview/considered for selection process.
6. The total number of projected vacancies indicated in this advertisement may increase/decrease/be cancelled at the discretion of PFC Management, if need so arises, without any further notice and without assigning any reason thereof.
7. Positions are advertised for PFC, postings can be at any of the Units/Projects/Regional Offices/JVs/Subsidiaries of PFC. All posts are transferable at the sole discretion of the Management.
8. Single to and fro fare by shortest route as per the Corporation's rules will be paid to outstation candidates called for interview on production of ticket/ proof of journey.
9. Only Indian Nationals are eligible to apply. While applying for any post, the applicant should ensure that he/she fulfills the eligibility and other norms mentioned above, as on the specified dates and that the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect /false information or has suppressed any

material fact(s), his/her candidature will stand automatically cancelled. If any of the above shortcoming(s) is/are detected even after appointment, his/her services are liable to be terminated without any notice.

10. Any legal proceeding in respect of any matter of claim or dispute arising out of this advertisement and/or any application in response thereto can be instituted only in Delhi and courts/ tribunals/ forums at Delhi only shall have sole and exclusive jurisdiction to try any such cause/dispute.
11. PFC will not be responsible for any postal delay/loss in transit in submission of documents within specified time.
12. In case any ambiguity/dispute arises on account of interpretation in version other than English, English Version will prevail.

### **How to Apply**

Eligible applicants would be required to Register and Apply Online through PFC's website i.e. [www.pfcindia.com](http://www.pfcindia.com) (career page) from **1000 hours on October 19, 2015 to 1700 hours on November 9, 2015**. After successful registration, a copy of challan form will be generated in triplicate with a unique application ID printed over it. Applicants will be required to deposit a non-refundable application fee of Rs . 500/- (not applicable for SC/ST/PwD/Ex-servicemen candidates) in cash at any SBI branch along with the Bank copy of challan form **on any day after the generation of challan form (not on the same day) but not later than November 11, 2015**. In addition to the application fee of `500/-, the Bank charges (as applicable) shall be paid separately to the Bank directly by the candidate as per the challan form. **Candidates are required to take printout of the system generated Registration-cum-Application form. A recent passport size photograph must be affixed on the Registration-cum-Application form and the same should be sent along with the PFC copy of challan and the self attested photo copy of proof of date of birth, category, qualifications, experience and last emoluments drawn by Post, in a cover superscribing "APPLICATION FOR THE POST OF ....., Application No....." addressed to "The Senior Manager (HR), Power Finance Corporation Limited, 1, Urjanidhi, Barakhamba Lane, New Delhi – 110 001".**

All the Registration-cum-Application forms along with requisite enclosures and PFC copy of challan duly stamped by SBI branch should reach us by **November 13, 2015**. However, in respect of the applications received (only by Post/ Speed Post) from the candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul & Spiti district and Pangi sub division of Chamba District of Himachal Pradesh, Andaman & Nicobar Island or Lakshadweep or abroad, the last date for receipt of applications is **November 20, 2015**. The benefit of extended date will be available only in respect of applications received by Post/ Speed Post from the above mentioned areas/regions. In case of applications received by hand or through courier service, benefit of extended time will not be available regardless of the place of residence of the applicant.

**Note** All the applicants are requested to forward only their system generated applications along with requisite enclosures.

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